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**Queensland
Government**

15 AUG 2006

Mr Alex Scott
General Secretary
Queensland Public Sector Union
PO Box 15175
CITY EAST QLD 4002

Department of
Justice and Attorney-General

Dear Alex

In response to the Queensland Public Sector Union's log of claims in relation to the magistrates courts system within the Department of Justice and Attorney-General I advise that:

- It is agreed that all position descriptions for the Magistrates Courts Branch will be reviewed.
- The Department is committed to ensuring Deposition Clerks have lunch breaks and will address specific instances if this does not occur.
- The Department agrees to the use of the workload management tool to address any staffing to workload issues.
- The Department is committed to maximising the permanent employment of staff. Accordingly, the Department agrees that all temporary base-grade staff who have been with the Department for more than one year, and others who have been in the position for more than two years and originally appointed on merit should be appointed in accordance with the Recruitment and Selection Directive 4/06 where a vacancy exists.
- The Department is supportive of training and professional development and will continue to improve the accessibility of training for all staff.

In relation to the log of claims for the whole of the Department, the Department views both issues as whole of Government issues. However, as indicated for the Magistrates Courts Branch, the Department agrees that all temporary base-grade staff who have been with the Department for more than one year, and others who have been in the position for more than two years and originally appointed on merit should be appointed in accordance with the Recruitment and Selection Directive 4/06 where a vacancy exists. In relation to the request that State Reporting Bureau (SRB) staff progress from AO2 to AO3, I am informed that the positions in SRB were in fact evaluated at the AO2 level.

Should your officers have any queries in relation to this matter, Andy Williams, Director, Organisational Capability Branch, andy.williams@justice.qld.gov.au, 07 322 96797 would be pleased to assist.

Yours sincerely

Rachel Hunter
Director-General

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15 SEP 2006
Mr Alex Scott
General Secretary
Queensland Public Sector Union
PO Box 15175
CITY EAST QLD 4002

Dear Alex

Further to my letter of 15 August 2006 this letter confirms the Department of Justice and Attorney-General's response to the Queensland Public Sector Union's (QPSU) log of claims.

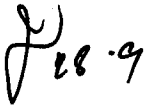
In relation to the magistrates courts system claims I advise that:

- In confirmation of the previous letter all positions will be reviewed in consultation with the union and evaluated if necessary.
- The Department is committed to ensuring Deposition Clerks have lunch breaks and will address specific instances if this does not occur.
- The Department agrees to the use of the workload management tool to address any staffing to workload issues. The use of the tool will commence once the agreement has been signed. It is envisaged that staff will raise any workload issue with the Common Interest Group (CIG).
- The Department is committed to maximising the permanent employment of staff. Accordingly, the Department agrees that all temporary base-grade staff who have been with the Department for more than one year, and others who have been in the position for more than two years and originally appointed on merit should be appointed in accordance with the Recruitment and Selection Directive 4/06 where a vacancy exists. This will progress once the Organisational Capability Branch has the necessary data.
- The Department is supportive of training and professional development and will continue to improve the accessibility of training for all staff. The Justice Skills Development Centre and the Courts Capability Development Unit will be notified of the Magistrates Conference dates as this will be an opportune time for training magistrates courts staff.
- The Department will consult with the QPSU and the CIG in its review of recruitment and selection processes.

In relation to the log of claims for the whole of the Department, the Department views both issues as whole-of-Government issues. However, as indicated for the Magistrates Courts Branch, the Department agrees that all temporary base-grade staff who have been with the Department for more than one year, and others who have been in the position for more than two years and originally appointed on merit should be appointed in accordance with the Recruitment and Selection Directive 4/06 where a vacancy exists. In relation to the request that State Reporting Bureau (SRB) staff progress from AO2 to AO3, I am informed that the positions in SRB were in fact evaluated at the AO2 level.

Should your officers have any queries in relation to this matter, Andy Williams, Director, Organisational Capability Branch, andy.williams@justice.qld.gov.au, 07 323 96797 would be pleased to assist.

Yours sincerely



Jim McGowan
R/ Director-General