

# Public Sector Industrial Relations

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## CIRCULAR NO. 5/98

Date: 10 August 1998  
Ref:

### 'FIRST AID ALLOWANCE' UNDER THE PUBLIC SERVICE AWARD - STATE

This circular provides advice on the method of calculating the payment of the 'First Aid Allowance' under clause 3.4.5 of the *Public Service Award – State* where an employee proceeds on leave.

Public Sector Consultancy Branch Circular 5/97 of 25 June 1997 advised Agencies that the restructured *Public Service Award – State* provides for a 'First Aid Allowance' in clause 3.4.5. This clause provides that an employee who holds a certificate in first aid issued by the St John's Ambulance Brigade or equivalent and who is appointed in writing as a first aid attendant by the Chief Executive is entitled to be paid an allowance of \$17.02 per fortnight in addition to the ordinary rate of pay.

Agencies have now enquired whether the allowance should be paid during periods of leave granted to employees who are appointed as first aid attendants.

Crown Law advises that the allowance should be paid where an employee who has been appointed as a first aid attendant proceeds on recreation leave. However, as the allowance is expressly 'in addition to the ordinary rate of pay', such

calculation of overtime. Nor should the allowance be included in the calculation of the 17 ½ % loading.

Copies of previous Circulars may be found on the Internet at

<http://www.dtir.qld.gov.au/ir/psinfo/circular/circular.htm>

Please ensure that when distributing this information to officers and employees in your Department or Sub-Departments that a contact officer from your department is included for further enquires.

**GEOFF KENNEY**  
Director

The Division of Public Sector Industrial Relations provides policy advice and consultancy and training services to Queensland Government departments and agencies. It is part of the Department of Employment, Training and Industrial Relations.

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Enquires about this circular should be directed to Jeff Ahern from Public Sector Industrial Relations on telephone 3225 2349

Any specific enquires about the interpretation or application of the directives should be directed to your IR Contact/Liaison Officer in Public Sector Industrial Relations. General enquires about public sector industrial relations matters should be directed to telephone 07 3225 2343.

Written enquires should be addressed to:

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